



THEIVANAI AMMAL COLLEGE FOR WOMEN (AUTONOMOUS)
(Re-Accredited (3rd Cycle) by NAAC with A Grade)

GRIVENCE REDRESSAL CELL

TACW Grievance Redressal cell actively works to solve the student's problem. This gives space for the students to put forth their problems and get solutions for it.

Objectives:

- Make the students to express their grievance without fear.
- Identify the student's problem and solve it.

Grievance Redressal Box Details:

- Main Block – 5 Boxes (Ground Floor- 3 Boxes, First Floor- 1 Box, Second Floor- 1).
- New Block-1 Box
- Hostel- 1 Box

Functions:

- Every Monday the Grievance Box Letters will be taken.
- The letters will be collected from the entire Grievance Box placed in each floor in the presence of the Coordinators, Member and Non Teaching Staff.
- The Coordinators and Members of the cell will review all the cases and report to the Chairperson of the Grievance Cell.

Procedure for Action:

- Counseling will be given to the needy students by the Psychologist.
- Minor Problems will be solved by the Chairperson of the Grievance Cell, if it is a Major Problem, the Chairperson will take the issue to the Management and solve it.

Committee:

Chairperson	Dr.M.Britha, Principal, TACW.
Coordinator	Ms.K.Kanmani Anbuselvi, PRO & Librarian, TACW.
Coordinator	Ms.R.Shobia, HoD of English, TACW.
Members	Ms.K.Manohari, HoD of Computer Science, TACW.